DHAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.
Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai. 2(f) Status of UGC, An ISO 9001: 2015 Certified Institution A Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry. Phone: 04151-258325, 258326

Website: www.iecw.edu.in

Email ID: idhaya@iecw.edu.in

# INTERNAL ACADEMIC & ADMINISTRATIVE AUDIT REPORTS AY 2021-22 (ODD SEMESTER) 20.09.2021 - 24.09.2021

CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

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Ref: IECW/IQAC/IAAA/CIR/2021

Date: 17.09.2021

#### **CIRCULAR**

The Internal Academic & Administrative Audit for the AY 2021-2022 will be held from 20.09.2021 to 24.09.2021. The auditors are requested to audit the departments as per the audit schedule and hand over the audit reports on or before 30.09.2021 to the IQAC.

**IQAC** Co-ordinator

IQAC CO-ORDINATOR

IDHAYA ENGINEERING COLLEGE FOR WOMEN CHINNASALEM-606 201, KALLAKURICHI DT.

Copy To:

1. Secretary for her kind information.

- 2. Principal for his kind information
- 3. All HODs with a request to circulate among staff members.
- 4. File.

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Ref: IECW/IQAC/IAAA /SCH/2021

Date: 17.09.2021

# Internal Academic & Administrative Audit Schedule AY 2021-22 (ODD SEMESTER)

Audit Ref.No.	Audit Date	Dept	Auditee	Auditor
IECW-IQAC- IAAA-21/2021-22	20.09.2021	CSE	Mr.S.Jayaprakash	1. Mrs.P.Sumathi, HoD/IT  2. Sr.I.Maria Anand Milani, AP/IT
IECW-IQAC- IAAA-22/2021-22	21.09.2021	ECE	Mrs.P.Poovizhi	Mrs.K.Gandhimathi, ASP/CSE     Mr.S.Peter Francis, HoD/S&H
IECW-IQAC- IAAA-23/2021-22	22.09.2021	EEE	Mr.V.Karthikeyan	1. Mr.S.Jayaprakash, ноD/CSE  2. Sr.J.Arockia Jaya, ASP/CSE
IECW-IQAC- IAAA-24/2021-22	23.09.2021	IT	Mrs.P.Sumathi	1. Mr.V.Karthikeyan, HoD/EEE  2. Mrs.S.Dhanalakshmi, ASP/ECE
IECW-IQAC- IAAA-25/2021-22	24.09.2021	S&H	Mr.S.Peter Francis	1. Mrs.P.Poovizhi, HoD/ECE  2. Mr.S.Prabakaran, AP/CSE

**IQAC** Co-ordinator

IQAC CO-ORDINATOR
IBHAYA ENGINEERING COLLEGE FOR WOMEN

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Ref: IECW/IQAC/IAAA-21/IR/2021

Date: 30.09.2021

## **Internal Academic& Administrative Audit Report**

## AY 2021-22 (ODD SEMESTER)

### **ASSESSMENT PERIOD (MARCH'21 TO AUGUST'21)**

**DEPARTMENT: CSE** 

AUDIT DATE:20.09.2021

Academic In-charge	Mr.S.Jayaprakash, HoD/CSE						
Name of the Auditors	1.Mrs.P.Sumathi, HoD/IT 2.Sr.I.Maria AnandMilani, AP/IT						
Courses offered	UG- B.E-CSE PG-M.E-CSE						
Approved In-take	UG-	JG-60 PG-18					
Approved Staff-Student Ratio:	UG-	1:20	PG-1:1	2			
Staff Strength	Tea	ching:12	2		Technical Staff: 02		
Student Strength	Ι	II	III	IV	PG-I	PG-II	
In numbers	=	33	19	35	-	07	
<b>Total Student Strength</b>	87 07						

### **PHOTOGRAPH**



Internal AAA visit of Department of CSE on 20.09.2021for AY 2021-22 (Odd Semester)

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S.NO	Particular	HODs Response and Objective Evidence	Auditor Remarks		
1,,	Department Objectives	Available IECW/DEPT/DP/F01	Good		
2.	Control of Files, Registers and Documents	Maintained as per the Index of Department Files, Registers and Documents	Excellent, updated periodically		
3.	3. Implementation of academic calendar  1. Anna University academic calendar  2. Academic calendar of the institution(IECW/AC/2021/ODD)  Prepared and implemented the Department's academic calendar.				
4.	Budget Planning and Utilization	Budget planning for the academic year 2021-22 has been done and submitted to the Management. IECW/DEPT/BD/F02	Good		
5.	Regulations, Curriculum and Syllabus, Integrating Cross-Cutting Issues	Professional Ethics has been taken as an elective for the final years. Environmental Science is the core paper of the department IECW/DEPT/RCS/F03	Excellent		
6.	Procedure followed in the allotment of subjects and additional responsibility to the faculty	Based on specialization, competency and experience. IECW/DEPT/SA/F07	Done equally.		
7.,	Innovative processes adopted in Teaching and Learning	ICT tools, NPTEL Video lecturingwere used Master lesson plan and AA records are evidenced	Good		
8.	Course file maintaining and updating	Excellent			
9.	Dissemination of PEOs, PSO, POs, COs	II Year $-3+1=4$ Available on the website and in the course files. Displayed in the department, classrooms, and laboratories.	Inculcated positively		

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10.	Mentoring System	Twice a month, along with club activities during Personality and Character Formation hour.	Implemented well
	1 2	Reflected in the regular	
		timetable.IECW/DEPT/TT/F08	
		Details are available in IECW/DEPT/MT/F21	
11.	Effectiveness of teaching-	Reviewed in Class Committee Meeting	Good
	learning process	IECW/DEPT/CLM/F10	
		Course Committee Meeting	
		IECW/DEPT/COM/F11	
		Department Faculty Meeting	
		IECW/DEPT/DFM/F09	
		Feedback collected from the stakeholders	
		IECW/DEPT/FB/F22	
12.	Year wise promotion % of	May/June 2021 AU Results	Very Good
	students	UG:	
		II year-100%	
		III year-100%	
		IV year-100%	
		IECW/DEPT/RA/F13	
		PG:	
		I Year-100%	
		II year -100%	
		IECW/DEPT/ ME-CSE/RA/F6	
13.	Pass percentage of outgoing	Pass percentage:	Good
	students	UG-100%,	
		IECW/DEPT/RA/F13	
		PG-100%	
		IECW/DEPT/ ME-CSE/RA/F6	
14.	Organization of Guest	A Virtual Symposium was conducted on 27 <sup>th</sup>	Good
	Lectures/workshop, Industrial	March 2021.	
	Visits, etc.	A Webinar on "Performance Testing" was	
		conducted on 29 <sup>th</sup> May 2021.	
		A Virtual Project Expo was conducted on 22 <sup>nd</sup>	
		May 2021.	
		IECW/DEPT/AA/F14	
		Due to the COVID-19 pandemic, industrial visits	
		were not arranged based on the guidelines of the	
		university. IECW/DEPT/IV/F16	

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15.	Conducted Add -On/ Value	Add-On Course/ Value added Course have	To be done
	Added Course	alreadybeen completed for all the year's students	as per the
	14.	at the even semester. For current academic	plan
		year(2021-22), it is planned to be conducted in the	
		odd semester. IECW/DEPT/AD-VC/F04	
16.	Online Certification Courses	No. of Faculty: 01	To be
	done	IECW/DEPT/OCC-F/F28	encourage
		No. of Students:01	the students
		IECW/DEPT/OCC-S/F05	and faculty
17.	Teachers attending	Faculty Attended FDP:06	Good
	professional development	IECW/DEPT/FDP/F26	
	programmes		
18.	Teachers Pursuing Ph.D and	Pursuing Ph.D: 03	Good
	recognized as supervisor	Recognized Supervisor: Nil	
		IECW/DEPT/DP/F01	
19.	No. of Faculty participated in	Conference Publication:	Good
	conferences and published	Journal Publication:01 (Accepted in August)	
	papers in journals, Filed	Patent filed: 01	
	Patents	Patent Granted: Nil	
		IECW/DEPT/FP/F29	
20.	Linkages with institutions /	Yes. Linkage with an institution for projects and	Good
	industries for internship, on-	internships through collaboration activities. A	
	the-job training, project work,	MoU has been signed with MECNIQUES,	
	sharing of research facilities	Coimbatore. IECW/DEPT/CM/F15	
21	etc.	E ' 1 1 1 10 CICTE 1 CCI L	0 1
21.	Student professional Society	Engineer's day on behalf of ISTE and CSI chapter on 15. 9. 2021	Good
	Chapter Activities	IECW/DEPT/PSC/F19	
		The Widel III don't	
22.	No. of Students undertaking	No. of Projects done:	Good
	Project work/ field projects /	UG-13	
	internships	IECW/DEPT/SP/F12	
		PG-02	
		IECW/DEPT/ ME-CSE/SP/F5	
		Internship: 18 Students during the period of	
		03.05.2021 to 12.05.2021 and 17.05.2021 to	
		26.05.21	
		26.05.21 IECW/DEPT/IPT&IS/F17	
23.	Usage of library by teachers and students		Due to lockdown,

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		Teachers-16.08% Students-23.03% Library automation software entry is evidenced.	usage is less
24.	Awards / Medals for outstanding performance in Sports, Technical/ Cultural activities / Competitions	Due to the containment of the pandemic, no outside activities are allowed. Encouraged students to participate in intramural Tech Fest, Tech Expo, Talent Show, and sports competitions.IECW/DEPT/SA/F20	Good
25	Number of participation in extension activities	A tree plantation and alms-giving campaign were conducted on August 22, 2021. 15 students and 7 faculty members participated in it from their hometown and shared their contributions through social media.	Excellent
26.	Number of placements/higher education of outgoing students	Placed: 25 students Doing Higher Education: 08 IECW/DEPT/PR/F24	To be improved
27.	Number of students Graduated	UG Batch:2017-2021 FWD:Nil FC:43 SC:Nil IECW/DEPT/GD/F25 PG Batch:2019-2021 FWD: Nil FC:02 SC: Nil IECW/DEPT/ ME-CSE/GD/F7	Good
28.	Alumni Interaction	Alumni online meets (batch-wise) were conducted on the following dates 16.05.2021,23.05.2021, 30.05.2021,06.06.2021,13.06.2021	Good
29.	Adequate facilities for teaching – Learning, viz., Classrooms, laboratories, computing equipment, etc.	Available. Lecture Halls: 3Nos. Labs:04	Maintained Properly.
30.	Established systems and procedures for maintaining and utilizing physical – laboratory, classrooms etc.	Yes. Utilized well.	Good

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#### **Comments:**

#### **Positive Points:**

- 1. Files, Registers and Documents are maintained properly.
- 2. A good number of faculty members have attended professional development programmes.

#### **Opportunities for Improvement:**

- 1. Add-On Course and Value added Course have to be conducted for all the years' students as per the plan.
- 2. Both faculty and students could complete online certification courses.

S. Jay, Br

Auditor - 1

Auditor -

**IQAC** Co-ordinator

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Principal

PRINCIPAL

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Date: 30.09.2021

## Internal Academic& Administrative Audit Report

### AY 2021-22 (ODD SEMESTER)

## **ASSESSMENT PERIOD (MARCH'21 TO AUGUST'21)**

**DEPARTMENT: ECE** 

**AUDIT DATE:20.09.2021** 

Academic In-charge	Mrs.P.Poovizhi,HoD/ECE					
Name of the Auditors	1.Mrs.K.Gandhimathi, ASP/CSE 2.Mr.S.Peter Francis, HoD/S&H					
Courses offered	UG – ECE, PG - CS					
Approved In-take	UG-60 PG- 18					
Approved Staff-Student Ratio:	UG- 1	:20		PG- 1	:12	
Staff Strength	Teach	ning: 12			Technical Staff: 02	
Student Strength	I	II	III	IV	PG-I	PG-II
In numbers	05	21	16	25	08	02
<b>Total Student Strength</b>		67 10			10	

## **PHOTOGRAPH**



Internal AAA visit of Dept. of ECE on 20.09.2021 for AY 2021-22 (Odd Semester)

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S.NO	Particular	HODs Response and Objective Evidence	Auditor Remarks
1.	Department Objectives	Available IECW/DEPT/DP/F01	Good
2.	Control of Files, Registers and Documents	Maintained as per the Index of Department Files, Registers and Documents	Excellent, updated periodically
3.	Implementation of academic calendar Based on Anna University academic calendar and Institution academic calendar (IECW/AC/2021/ODD), it is implemented.		Good
4.	Budget Planning and Utilization	Done properly IECW/DEPT/BD/F02	Good
5.	Regulations, Curriculum and Syllabus, Integrating Cross-Cutting Issues	Cross-cutting issues such as, professional ethics, environmental Science are conducted as elective papers.  IECW/DEPT/RCS/F03	Excellent
6.	Procedure followed in the allotment of subjects and additional responsibility to the faculty	Based on specialization, competency and experience. IECW/DEPT/SA/F07	Done equally.
7.	Innovative processes adopted in Teaching and Learning		
8.	Course file maintaining and updating  Available for both theory and practical.  II year - $6+2=8$ III year - $6+4=10$ IV year - $2+1=3$		Excellent
9.	Dissemination of PEOs, PSO, POs, COs	Availableat website and course files. Displayed in Dept., Classroomsand Labs	Inculcated positively
10.	Mentoring System	Once in a fortnight during Personality and Character Formation hour. Details available in IECW/DEPT/MT/F22	Implemented well

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		Reflected in regular timetable.IECW/DEPT/TT/F08	
11.	Effectiveness of teaching-learning process	Reviewed in Class Committee Meeting. IECW/DEPT/CLM/F10	Well maintained.
	learning process	Course Committee Meeting	
		IECW/DEPT/COM/F11	
		Department Faculty Meeting	
		IECW/DEPT/DFM/F09	
	,	Feedback collected from the	
	114	stakeholders	
		IECW/DEPT/FB/F23	
12.	Year wise promotion % of	May/June 2021 AU Results	Very Good
	students	UG:	
		II year-100%	
		III year-100%	
		IV year-100%	
		IECW/DEPT/RA/F13	
		PG:	
		I Year-100%	
		II year -100%	
1.0		IECW/DEPT/ ME-CSE/RA/F6	0 1
13.	Pass percentage of outgoing	Pass percentage:	Good
	students	UG-100%, IECW/DEPT/RA/F13	
		PG-100%	
		IECW/DEPT/ ME-CSE/RA/F6	
14.	Organization of Guest	Proposed activities are planned to be	To be improved
1-7.	Lectures/workshop,	done through dept. association.	10 be improved
	Industrial Visits, etc.	IECW/DEPT/AA/F14	
	111000011011 11010, 0101	Industrial visit will be arranged as per	
		the instruction of the University.	-
		IECW/DEPT/IV/F16	
15.	Conducted Add -On/ Value	Add-On Course/ Value added Course:	To be
	Added Course	Value added course was conducted for	implemented
		final years on odd semester and Add-on	
		courses were conducted for 2 <sup>nd</sup> and 3 <sup>rd</sup>	
		year's students during even semester of	
		the academic year 2020-21. Planned to	
		be conducted for this year as per the	
		academic calendar.	

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		IECW/DEPT/AD-VC/F04	
16.	Online Certification Courses done	No. of Faculty: Nil IECW/DEPT/OCC-F/F28 No. of Students:05 IECW/DEPT/OCC-S/F05	To be encourage both students and faculty
17.	Teachers attending professional development programmes	Yes. IECW/DEPT/FDP/F27	Good
18.	Teachers Pursuing Ph.D and recognized as supervisor	Pursuing Ph.D: 01 Recognized Supervisor: 01 IECW/DEPT/FRC/F30	To be improved
19.	No. of Faculty participated in conferences and published papers in journals, Filed Patents	Conference Publication: Nil Journal Publication:01 Patent filed:01 Patent Granted:01 IECW/DEPT/FP/F29	To be improved
20.	Linkages with institutions / industries for internship, on-the-job training, project work, sharing of research facilities etc.	Yes. Linkage with an institution for project and internship through collaboration activities and planned to signa MoU with Caliber Embedded Technologies India Pvt.Ltd. Salem IECW/DEPT/CM/F15	Good
21.	Student professional Society Chapter Activities	Engineer's day on behalf of ISTE and CSI chapter on 15. 9. 2021 IECW/DEPT/PSC/F19	Very Good
22.	No. of Students undertaking Project work/ field projects / internships	No. of Projects done: 08 IECW/DEPT/SP/F12 PG-02 IECW/DEPT/ ME-CSE/SP/F5 Internship: 21 IECW/DEPT/IPT&IS/F17	Good
23.	Usage of library by teachers and students	Library user details for the period from 21st March 2021 to 31st August 2021 were as follows:(During lockdown) Teachers- 26.11% Students- 16.61% Library automation software entry	To be improved

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24.	Awards / Medals for	Due to the containment of the	Good
	outstanding performance in	pandemic, no outside activities are	
	Sports, Technical/ Cultural	allowed. Encouraged students to	
	activities / Competitions	participate in intramural Tech Fest,	
		Tech Expo, Talent Show, and sports	
		competitions.IECW/DEPT/SA/F20	
25.	Number of participation in	Tree Plantation and Alms-giving	Good
	extension activities	campaign has been conducted on 22-08-	
	ř	2021. 10 students and 04 faculty	
		members participated in it from their	
		hometown and shared their	
		contributions through social media.	
		IECW/DEPT/EA/F18	
26.	Number of	Placed:16	Good
	placements/higher education	Doing Higher Education: 03	
	of outgoing students	IECW/DEPT/PR-AHE/F24	
27.	Number of students	FWD: Nil	Motivate the
	Graduated	FC: 25	students to get
		SC: Nil	FWD
		IECW/DEPT/GD/F25	
		PG Batch:2019-2021	
		FWD: Nil	
		FC:02	
		SC: Nil	
		IECW/DEPT/ ME-CSE/GD/F7	
28.	Alumni Interaction	Alumni online meets(batch-wise) were	Good
		conducted on the following dates:	
		16.05.2021,23.05.2021,	
		30.05.2021,06.06.2021,13.06.2021	
		IECW/DEPT/PR-AHE/F24	
29.	Adequate facilities for	Available.	Good
	teaching – Learning, viz.,	Lecture Halls: 3NosUG, 2 NosPG	
	Classrooms, laboratories,	Labs:05	
2.0	computing equipment, etc.	IECW/DEPT/DP/F01	
30.	Established systems and	Yes. Utilized well.	Good
	procedures for maintaining	Available on the website	
	and utilizing physical –		
	laboratory, classrooms etc.		

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#### **Comments:**

#### **Positive Points:**

- 1. The effectiveness of the teaching-learning process is reviewed well and documents are well maintained.
- 2. Classrooms and laboratories are maintained properly.

#### **Opportunities for Improvement:**

- 1. Faculty's participation in conferences, publication in journals, and filing of patents needs to be improved.
- 2. Faculty should be encouraged to do more online certification courses.

HOD

Auditor - 1

Auditor – 2

IQAC Co-ordinator

IQAC CO-ORDINATOR

IDHAYA ENGINEERING COLLEGE FOR WOMEN CHINNASALEM-606 201, KALLAKURICHI DT.

Principal

Dr.R.GURUMANI, M.E., Ph.D., M.B.A., M.ISTE., F.IL.

**PRINCIPAL** 

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Ref: IECW/IQAC/IAAA-23/IR/2021

Date: 30.09.2021

## **Internal Academic& Administrative Audit Report**

## AY 2021-22 (ODD SEMESTER)

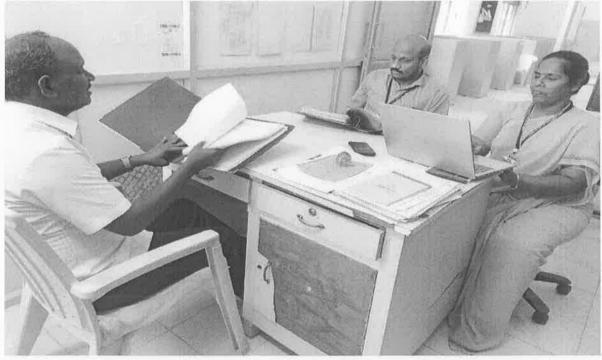
## **ASSESSMENT PERIOD (MARCH'21 TO AUGUST'21)**

**DEPARTMENT: EEE** 

AUDIT DATE:22.09.2021

Academic In-charge	M	Mr.V.Karthikeyan,HoD/EEE				
Name of the Auditors	1.	1.Mr.S.Jayaprakash, HoD/CSE				
	2.Sr.J. Arockia Jaya, ASP/CSE					SE
Courses offered	B.	B.E- EEE				
Approved In-take	U	UG- 60				
Approved Staff-Student Ratio:	U	G-1:20				
Staff Strength	Te	achin	g:08		Techni	cal Staff: 01
Student Strength	I	II	III	IV	PG-I	PG-II
In numbers	-	04	08	08	-	1
<b>Total Student Strength</b>	20	20				

### **PHOTOGRAPH**



Internal AAA visit of Department of EEE on 22.09.2021 for AY 2021-22 (Odd Semester)

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Phone: 04151-258325, 258326

Website: www.iecw.edu.in

S.N O	Particular	HODs Response and Objective Evidence	Auditor Remarks
1.	Department Objectives	Available IECW/DEPT/DP/F01	Good
2.	Control of Files, Registers and Documents	Maintained as per the Index of Department Files, Registers and Documents	Excellent, updated periodically
3.	Implementation of academic calendar	Based on  1. Anna University academic calendar  2. Institution academic calendar (IECW/AC/2021/ODD)	Very Good
4.	Budget Planning and Utilization	Done properly IECW/DEPT/BD/F02	Good
5.	Regulations, Curriculum and Syllabus, Integrating Cross-Cutting Issues	Cross-cutting issues such as professional ethics, environmental science are conducted as elective papers.  IECW/DEPT/RCS/F03	Excellent
6.	Procedure followed in the allotment of subjects and additional responsibility to the faculty	Based on specialization, competency and experience. IECW/DEPT/SA/F07	Done equally. Good
7.	Innovative processes adopted in Teaching and Learning	ICT tools used, NPTEL Video lecturing, Master lesson plan and AA records are evidenced	Good
8.	Course file maintaining and updating		
9.	Dissemination of PEOs, PSO, POs, COs	Available at website and course files. Displayed in Dept., Classrooms and Labs	Inculcated positively
10.	Mentoring System  Once in a fortnight, along with club activities during Personality and Character Formation hour. Reflected in regular timetable.IECW/DEPT/TT/F08 Details available in IECW/DEPT/MT/F22		Implemented well
11,	Effectiveness of teaching-learning process	Reviewed in Class Committee Meeting. IECW/DEPT/CLM/F10 Course Committee Meeting	Good

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		IECW/DEPT/COM/F11 Department Faculty Meeting	
		IECW/DEPT/DFM/F09	
24	45	Feedback collected from the stakeholders	
		IECW/DEPT/FB/F23	4
12.	Year wise promotion % of	II year-100%	Very Good
12.	students	III year-100%	, very coou
	Students	IV year-100%	
		IECW/DEPT/RA/F13	
13.	Pass percentage of outgoing	Pass percentage:100%	Good
13.	students	IECW/DEPT/RA/F13	Good
14.	Organization of Guest	Proposed activities are planned to be done	To be improved
14.	Lectures/workshop,	through dept. association.	To be improved
	Industrial Visits, etc.	IECW/DEPT/AA/F14	
	industrial visits, etc.	Industrial visit will be arranges as per the	
		instruction of the University.	
		IECW/DEPT/IV/F16	
1.7	Conducted Add -On/ Value	Add-On Course/ Value added Course have	Done well
15.			Done wen
	Added Course	already done for all the years' students at the	
		even semester. For current academic year	
		(2021-22), it is planned to be conducted in	
		the odd semester.	
		IECW/DEPT/AD-VC/F04	m 1
16.	Online Certification Courses	No. of Faculty: nil	To be encouraged
	done	IECW/DEPT/OCC-F/F28	the students and
		No. of Students: nil	faculty
		IECW/DEPT/OCC-S/F05	
17.	Teachers attending	Yes.	Good
	professional development	IECW/DEPT/FDP/F27	
	programmes		
18.	Teachers Pursuing Ph.D and	Pursuing Ph.D: 01	To be improved
	recognized as supervisor	Recognized Supervisor: Nil	
		IECW/DEPT/FRC/F30	
19.	No. of Faculty participated	Conference Publication: nil	To be improved
	in conferences and	Journal Publication: nil	
	published papers in journals,	Patent filed: nil	
	Filed Patents	Patent Granted: nil	
		IECW/DEPT/FP/F29	
20.	Linkages with institutions /	Yes. Linkage with institution for project and	Good

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	industries for internship, on-	internship through collaboration activities	
	the-job training, project	and planned to sign aMoU with Sri Vinayaga	
	work, sharing of research	Electricals.	4;
0.1	facilities etc.	IECW/DEPT/CM/F15	G 1
21.	Student professional Society	Engineer's day on behalf of ISTE and CSI	Good
	Chapter Activities	chapter on 15. 09. 2021	
	\\	IECW/DEPT/PSC/F19	
22.	No. of Students undertaking	No. of Projects done: 04 batches	Good
	Project work/ field projects /	IECW/DEPT/SP/F12	
	internships	Internship: 8 Students	
		IECW/DEPT/IPT&IS/F17	
23.	Per day usage of library by	Library user details for the period 21st	To be improved
	teachers and students	March 2021to 31st August2021 was as	during onsite classes.
		follows:	
		Teachers-27.13%	
		Students-28.17 %	
		Due to lock down it is less.	
		Library automation software entry	
24.	Awards / Medals for	Due to containment of pandemic no outside	Good
	outstanding performance in	activities are done. Encouraged students to	
	Sports, Technical/ Cultural	take part in intra collegiate Tech Fest, Tech	
	activities / Competitions	Expo, Talent Show, and Sports competitions.	
		IECW/DEPT/SA/F20	
25.	Number of participation in	Tree Plantation and Alms-giving campaign	Good
	extension activities	has been conducted on 22-08-2021. 10	
		students and 3 faculty have participated in it	
		from their hometown and shared their	
		contribution through social media	6
		IECW/DEPT/EA/F18	
26.	Number of	Placed: 11 students	To be improved
	placements/higher education	Doing Higher Education :02	
	of outgoing students	IECW/DEPT/PR-AHE/F24	
27.	Number of students	FWD: nil	To be improved
	Graduated	FC:15	
		SC:nil	
		IECW/DEPT/GD/F25	
28	Alumni Interaction	Alumni online meet (batch-wise) conducted	Good
		on the following dates	
		16.05.2021,23.05.2021,	

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		30.05.2021,06.06.2021,13.06.2021 IECW/DEPT/PR-AHE/F24	
29	Adequate facilities for	Available.	Good
	teaching - Learning, viz.,	Lecture Halls: 3Nos.	51
	Classrooms, laboratories,	Labs:04	
	computing equipment, etc.	IECW/DEPT/DP/F01	
30	Established systems and	Yes. Utilized well.	Good
	procedures for maintaining	Available on the website	
	and utilizing physical –		
	laboratory, classrooms etc.	*	

#### **Comments:**

#### **Positive Points:**

- 1. Implemented all the events well as per the academic calendars.
- 2. Course files for theory and Lab subjects are maintained and updated properly.

### **Opportunities for Improvement:**

- Faculty's participation in conferences, publication in journals and Filing Patents to be improved
- 2. Students and faculty to be encouraged to complete good numbers of online certificate courses.

HOD

Auditor = 1

Principal

**IQAC Co-ordinator** 

IQAC CO-ORDINATOR
THAYA ENGINEERING COLLEGE FOR WOMEN
CHARLASALEM-606 201, KALLAKURICHI DT.

Dr.R.GURUMANI, M.E., Ph.D., M.B.A., M.ISTE., F.IE.
PRINCIPAL

IDHAYA ENGG. COLLEGE FOR WOMEN CHINNASALEM-606 201. KALLAKURICHI DT

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Email ID: idhaya@iecw.edu.in

Ref: IECW /IQAC/IAAA- 24/IR/2021

Date: 30.09.2021

## **Internal Academic& Administrative Audit Report**

## AY 2021-22 (ODD SEMESTER)

## ASSESSMENT PERIOD (MARCH'21 TO AUGUST'21)

**DEPARTMENT:IT** 

AUDIT DATE:23.09.2021

Academic In-charge		Mrs.P. Sumathi, HoD/IT					
Name of the Auditors		1.Mr.V.Karthikeyan, HoD/EEE				EE	
	2.Mrs.S.Dhanalakshmi, ASP/ECE		ECE				
Courses offered	Y	B.Tech IT					
Approved In-take		UG	r <del>-</del> 60	PG-Nil			
Approved Staff-Student Ratio:		UG	-1:20	0 PG-Nil			
Staff Strength		Teaching:9 Technical Staf		cal Staff:1			
Student Strength		Ι	II	III	IV	PG-I	PG-II
In numbers		_	15	7	16	-	<b>4</b>
<b>Total Student Strength</b>			3	8		-	

### **PHOTOGRAPH**



Internal AAA visit of Department of IT on 23.09.2021 for AY 2021-22 (Odd Semester)

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S.NO	Particular	HODs Response and Objective Evidence	Auditor Remarks		
1.	Department Objectives	tment Objectives Available IECW/DEPT/HODC F/F01			
2.	Control of files, Registers and documents	Maintained as per the Index of Department Files, Registers and Documents	Excellent, updated periodically		
3,.	Implementation of academic calendar	nentation of Based on			
4.	Budget Planning and Utilization	Done properly IECW/DEPT/BD/F02	Good		
5.	Regulations, Curriculum and Syllabus, Integrating Cross-Cutting Issues	Cross-cutting issues such as professional ethics, environment science are conducted as elective papers.  IECW/DEPT/RCS/F03	Excellent		
6.	Procedure followed in the allotment of subjects and additional responsibility to the faculty	Based on specialization, competency and experience. IECW/DEPT/SA/F07	Done equally. Good		
7.	Innovative processes adopted in Teaching and Learning	ICT tools used, NPTEL Video lecturing, Master lesson plan and AA records are evidenced	Good		
8.	Course file maintaining and updating	Available. II Year $-5 + 4 = 9$ III year $-6 + 3 = 9$ IV year $-6 + 2 = 8$	Excellent		
9.	Dissemination of PEOs, PSO, POs, COs	Available at website and course files. Displayed in Dept., Classrooms and Labs	Inculcated positively		
10.	Mentoring System	Once in a fortnight, along with	Implemented well		

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	. 7	club activities during Personality and Character Formation hour. Reflected in regular timetable.IECW/DEPT/TT/F08 Details available in IECW/DEPT/MT/F22	
11.	Effectiveness of teaching-learning process	Reviewed in Class Committee MeetingIECW/DEPT/CLM/F10 Course Committee Meeting IECW/DEPT/COM/F11 Department FacultyMeeting IECW/DEPT/DFM/F09 Feedback collected from the stakeholders IECW/DEPT/FB/F23	Good
12.	Year wise promotion % of students	II year-100% III year-100% IV year-100% IECW/DEPT/RA/F13	Very Good
13.	Pass percentage of outgoing students	Pass percentage:100% IECW/DEPT/RA/F13	Good
14.	Organization of Guest Lectures/workshop, Industrial Visits, etc.	Proposed activities are planned to be done through dept. association. IECW/DEPT/AA/F14 Industrial visit will be arranges as per the instruction of the University. IECW/DEPT/IV/F16	To be improved
15.	Conducted Add -On/ Value Added Course	Add-On Course/ Value added Course: Value added course is conducted for final years on odd semester and Add-on courses are conducted for 2nd and 3rd year's students during even semester of the academic year 2020-21. Planned to be conducted for this year as per the academic calendar.  IECW/DEPT/AD-VC/F04	Good.

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16.	Online Certification Courses done	No. of Faculty: 05 IECW/DEPT/OCC-F/F28	Good
	Courses done	No. of Students: 02 IECW/DEPT/OCC-S/F05	12
17.	Teachers attending professional development programmes	Yes. IECW/DEPT/FDP/F27	Good
18.	Teachers Pursuing Ph.D and recognized as supervisor	Pursuing Ph.D: 01 Recognized Supervisor: Nil IECW/DEPT/FRC/F30	To be improved
19.	No. of Faculty participated in conferences and symposia	Conference Publication: NilJournal Publication: Nil Patent filed: Nil Patent Granted: Nil IECW/DEPT/FP/F29	Faculty and students to be encouraged
20.	Linkages with institutions / industries for internship, on-the-job training, project work, sharing of research facilities etc.	Yes. Linkage with institution for project and internship through collaboration activities and signed MoU.  IECW/DEPT/CM/F15	Good
21.	Student professional Society Chapter and Association Activities	Engineer's day on behalf of ISTE and CSI chapter on 15. 9. 2021 IECW/DEPT/PSC/F19	Good
22.	No. of Students undertaking field projects / internships	No. of Projects done: 4 IECW/DEPT/SP/F12 Internship: 7 Students IECW/DEPT/IPT&IS/F17	Good
23.	Usage of library by teachers and students	Total number of working days 43. Student usage: 18.44 % Staff usage:13.72 % Report from Library automation software entry	To be improved during onsite classes.
24.	Awards / Medals for outstanding performance in sports, Yoga / Cultural activities / competitions	Due to containment of pandemic no outside activities are done. Encouraged students to take part in intra collegiate Tech Fest, Tech Expo, Talent Show, and Sports	Good

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	2	competitions. IECW/DEPT/SA/F20	
25.	Number of participation in extension activities	Tree Plantation and Alm-giving campaign has been conducted on 22-08-2021. 5 students and 2 faculty have participated in it from their hometown and shared their contribution through social media IECW/DEPT/EA/F18	Good
26,	Number of placements/higher education of outgoing students	Placed: 3 students Doing Higher Education: 2 IECW/DEPT/PR-AHE/F24	To be improved
27.	Number of students Graduated	FWD: Nil FC: 17 SC: Nil IECW/DEPT/GD/F25	Class to be improved
28.	Alumni Interaction	Alumni online meet (batch-wise) conducted on the following dates 16.05.2021,23.05.2021, 30.05.2021,06.06.2021,13.06.2021 IECW/DEPT/PR-AHE/F24	Good
29,	Adequate facilities for teaching – Learning, viz., Classrooms, laboratories, computing equipment, etc.	Available. Lecture Halls: 3Nos. Labs:04 IECW/DEPT/DP/F01	Good
30,	Established systems and procedures for maintaining and utilizing physical – laboratory, classrooms etc.	Yes. Utilized well. Available on the website	Good

#### **Comments:**

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Email ID: idhaya@iecw.edu.in

#### **Positive Points:**

- 1. ICT tools are adopted well in the Teaching and Learning process.
- 2. Mentoring System is implemented well.

#### **Opportunities for Improvement:**

- 1. Placement to be improved
- 2. Faculty's participation in conferences, publication in journals and Filing Patents to be improved

HOD Auditor – 1

Auditor - 2

IQAC Co-ordinator

IQAC CO-ORDINATOR

HAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DT.

Dr.R.GURUMAÑI, M.E., Ph.D., M.B.A., M.ISTE, P.IS., PRINCIPAL

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Date: 30.09.2021

Ref: IECW/IQAC/IAAA-25/2021

#### 4 4 4 11 7

## Internal Academic& Administrative Audit Report

### **AY 2021-22 (ODD SEMESTER)**

### ASSESSMENT PERIOD (MARCH'21 TO AUGUST'21)

**DEPARTMENT:S&H** 

**AUDIT DATE: 24.09.2021** 

Academic In-charge	S.PETER FRANCIS					
Name of the Auditors	1.Mrs.P.Poovizhi, HoD/ECE					
	2.Mr.S.Prabakaran, AP/CSE					
Courses offered	UG- CSE,ECE,EEE,IT					
Approved In-take	UG-240 PG-					
<b>Approved Staff-Student Ratio:</b>	UG- 1:	20	PG-			
Staff Strength	Teachi	ng:17			Technic	eal Staff: 03
Student Strength	I-CSE	I-EEE	I-ECE	I-IT	PG-I	PG-II
In numbers	45	06	13	22		-
Total Student Strength	86				=	

### **PHOTOGRAPH**



Internal AAA visit of Dept. of S&H on 24.09.2021 for AY 2021-22 (Odd Semester)

IDHAYA ENGINEERING COLLEGE FOR WOMEN

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S.NO	Particular	HODs Response and Objective Evidence	Auditor Remarks		
1:	Department Objectives	Good			
2.	Control of files, Registers and documents	Maintained as per the Index of Department Files, Registers and Documents	Maintained properly		
3.	Implementation of academic calendar	ementation of academic Based on			
4.	Budget Planning and Utilization	Budget planning for the academic year 2021-22 has been done and submitted to the Management.  IECW/DEPT/BD/F02	Good		
5,	Regulations, Curriculum and Syllabus, Integrating Cross-Cutting Issues	Followed as per affiliating university IECW/DEPT/RCS/F03	Good		
6.	Procedure followed in the allotment of subjects to faculty	Based on specialization, competency and experience. IECW/DEPT/SA/F07	Good		
7,,	Innovative processes adopted in Teaching and Learning	ICT tools used, NPTEL Video lecturing-mentioned in AA record	Verified. Good		
8.	Course file maintaining and updating	Available for both theory and practical. I-YearCSE-05+02=07 I year ECE-05+02=07	Excellent		

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		I year EEE-05+02=07 I year IT-05+02=07	
9.	Dissemination of PEOs, PSO, POs, COs	Available at website and course files.	Inculcated positively
10.	Mentoring System	Once in a fortnight during Personality and Character Formation hour. Reflected in regular timetable. IECW/DEPT/TT/F08 Details are available in IECW/DEPT/MT/F22	practised well
11.	Effectiveness of teaching-learning process	Reviewed in Class Committee Meeting IECW/DEPT/CLM/F10 Course Committee Meeting IECW/DEPT/COM/F11 Department Faculty Meeting IECW/DEPT/DFM/F09 Feedback collected from the stakeholders IECW/DEPT/FB/F22	Good
12.	Year wise promotion % of students	May/June 2021 AU Overall first year result is 100% IECW/DEPT/RA/F13	Excellent
13.	Pass percentage of outgoing students	Not Applicable	-
14.	Organization of Guest Lectures, Industrial Visits, Workshops, etc.	<ul> <li>Proposed activities are planned to be done through dept. association.         IECW/DEPT/AA/F14</li> <li>Industrial visit will be arranged as per the instruction of the University. Meanwhile students are encouraged to do seminar/mini-</li> </ul>	Need improvement

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		project and case study. IECW/DEPT/IV/F16	
15.	Conducted Add - On/ Value Added Course	Instead of AO and VAO, Fresher's induction programme and bridge course are planned to be conducted for the first year students as per the academic calendars. IECW/DEPT/FI-BC/F04	To be done.
16.	Online certification Programmes	No. of Faculty: Nil IECW/DEPT/OCC-F/F28 No. of Students: Nil IECW/DEPT/OCC-S/F05	Need to be improved
17.	Teachers attending professional development programmes	yes IECW/DEPT/FDP/F26	Good
18.	Teachers Pursuing Ph.D and recognized as supervisor	Pursuing Ph.D: 01 Recognized Supervisor: 01 IECW/DEPT/DP/F01	Good
19.	No. of Faculty participated in conferences and published papers in journals, Filed Patents	Conference Publication:- Journal Publication:- Patent filed:- Patent Granted:- IECW/DEPT/FP/F29	Need improvement
20.	Linkages with institutions / industries for internship, on-the-job training, project work, sharing of research facilities etc.	Yes. Linkage with institution for mini-project through collaboration activities.  IECW/DEPT/CM/F15	Good
21.	Student professional Society Chapter and Association Activities	Engineer's day is celebrated on behalf of ISTE and CSI chapter on 15. 9. 2021 IECW/DEPT/PSC/F19	Good
22.	No. of Students undertaking field projects / Mini-Project	Mini-Project: Nil IECW/DEPT/IPT&IS/F17	To be encouraged
23.	Usage of library by teachers and students	Teachers-21.26% Students-Nil (Due to lockdown)	

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		Library automation	
		software entry is evidenced.	
24. Awards / Medals for		Due to containment of	Need improvement
	outstanding performance in	pandemic, no progress.	
	sports, Yoga / Cultural	IECW/DEPT/SA/F20	
	activities / competitions		
25.	Number of students	Due to containment of	To be encouraged
	participating in extension	pandemic, less	
	activities	opportunities.	
26.	Number of	Not applicable	=
	placements/higher education		
	of outgoing students		
27.	Number of students	Not applicable	=
	Graduated		
28.	Alumni Interaction	Not applicable	
29.	Adequate facilities for	Available.	Maintained properly
	teaching – Learning, viz.,		-
	Classrooms, laboratories,		
	computing equipment, etc.		
30.	Established systems and	Yes. Utilized well.	Good
	procedures for maintaining	Available on the website	
	and utilizing physical –		
	laboratory, classrooms etc.		

#### Comments:

#### **Positive Points:**

Classrooms and laboratories are maintained properly.

#### **Opportunities for Improvement:**

- 1. Faculty publication to be improved.
- 2. Faculty and students to be encouraged to complete online certification programmes well.

Auditor

**IQAC** Co-ordinator

IQAC CO-ORDINATOR

RAYA ENGINEERING COLLEGE FOR WOMEN

CHINNASAL ENGRESCHARAL LAKERIGHEDT.

Or.R.GURUMANI, M.E., Ph.D., M.B.A., M.ISTE., F.IE.

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CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai.

2(f) Status of UGC, An ISO 9001: 2015 Certified Institution

Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry.

Phone: 04151-258325, 258326

Website: www.iecw.edu.in

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Ref: IECW/IQAC/IAAA/AT/2021

Date: 07.10.2021

# INTERNAL ACADEMIC & ADMINISTRATIVE AUDIT ACTION TAKEN REPORT

AY: 2021-22

**SEM: ODD** 

Date: 20.09.2021 to 24.09.2021

Dept.	Name of the Auditee	Audit Findings	Action Taken/ Correction Remarks
CSE	Mr.S.Jayaprakash	<ol> <li>Add-On Course and Value added Course have to be conducted for all the years' students as per the plan.</li> <li>Both faculty and students could complete online certification courses.</li> </ol>	<ol> <li>In this semester Add On courses.         are conducted. VAC will be conducted in the even semester.</li> <li>Faculty Members were encouraged to undergo more online certification courses.</li> </ol>
ECE	Mrs.P.Poovizhi	<ol> <li>Faculty's participation in conferences, publication in journals, and filing of patents needs to be improved.</li> <li>Faculty should be encouraged to do more online certification courses.</li> </ol>	<ol> <li>Faculty's participation will be improved in conference, journal publication and patent filing. It was informed in the department staff meeting</li> <li>Faculty members were encouraged to do more online certification courses.</li> </ol>
EEE	Mr.V.Karthikeyan	<ol> <li>Faculty's participation in conferences, publication in journals and Filing Patents to be improved.</li> <li>Students and faculty to be encouraged to complete good numbers of online certificate courses.</li> </ol>	<ol> <li>Faculty's participation in conference, publication journals and filing patent will be improved and it was informed in the department staff meeting</li> <li>Students and faculty were encouraged to do more online certification course.</li> </ol>

# IDHAYA ENGINEERING COLLEGE FOR WOMEN CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

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		1.	Placement to be improved	1.	Students are encouraged to
IT	Mrs.P.Sumathi				participate in all the drives and get
					the offers.
		2.	Faculty's participation in	2.	Faculty members are encouraged to
			conferences, publication in		participate in conference, publish
			journals and Filing Patents to be		papers in journals and filing patents
			improved.		in the even semester.
S&H	Mr.S.Peter Francis	1.	Faculty publication to be	1.	Faculty members were asked to
			improved.		improve the publication of papers
					in the reputed journals.
		2.	Faculty and students to be	2.	The facilities and students were
			encouraged to complete online		encouraged to complete the online
			certification programmes well.		certification programme.

IQAC Co-ordinator

IQAC CO-ORDINATOR
IDHAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DT.

Principal

Dr.R.GURUMANI, M.E., Ph.D., M.B.A., M.ISTE., F.IE.
PRINCIPAL

IDHAYA ENGG. COLLEGE FOR WOMEN